



DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT
ENVIRONMENTAL RESOURCES REGULATION DIVISION

Water Control Section
33 SW 2ND Avenue, 2nd Floor
Miami, Florida 33130-1540
Tel: (305) 372-6681
Fax: (305) 372-6489

(W.C. FORM 501S)

STANDARD FORM PERMIT APPLICATION

For Official Use Only:

Application Fee: _____

Date Received: _____

Tracking Number: _____

\$215 - Project construction cost less than \$2,500

\$490 - Project construction cost of \$2,500 or more

Assigned Reviewer: _____ Date Completed: _____

1. Type of Water Control Permit Application:

_____ Class II Permit (Construction of drainage system with overflow outfall to surface water body.)

_____ Class III Permit (Construction within county owned or controlled canal right-of-way, reservation, or easements.)

_____ Class VI Permit (Construction of drainage system for non-residential use, e.g. landfill, industrial, etc.)

_____ Plan Review (Cut and Fill)

2. Checklist: INCOMPLETE APPLICATION PACKAGE WILL NOT BE PROCESSED.

_____ Application Fee (Required) [\$215 - Project construction cost less than \$2,500/ \$490 - costs \$2,500 or more]

_____ 3 sets of signed and sealed construction plans-drainage, culverts, or canal crossings (Required)

_____ 1-copy of signed and sealed calculations or pertinent information (Required)

_____ 1-copy of topographic survey / boundary survey/ vertical aerial photograph/ Project location map

_____ 1-copy of proof of ownership, agreements, or authorization to do work on subject property

_____ Applicant/ Authorized agent's statement that plans and work are prepared and supervised by a registered engineer.

_____ Substantiating letter from zoning authority of municipality or county stating that proposed work does not violate applicable zoning law.

NOTE: ALL PLANS SUBMITTED FOR REVIEW SHALL BE FOLDED IN 8 1/2 X 11 SIZE.

3. Applicant Information:

Name: _____

Company: _____

Address: _____

Contact person: _____

Tel: _____ Fax: _____

4. Authorized Agent Information:

Name: _____

Company: _____

Address: _____

Contact person: _____

Tel: _____ Fax: _____

5. Project Information:

Project Name: _____

Is this part of a multi-phase project: ___ Yes ___ No

Total area of this application: _____ acres

Total applicant-owned area contiguous to this

project: _____ acres

Sec: _____ Twn: _____ Rge: _____

Sec: _____ Twn: _____ Rge: _____

Address: _____

Folio No.: _____

6. Proposed Use:

_____ Residential

_____ Commercial

_____ Recreational

_____ Industrial

_____ Highway

_____ Agricultural

_____ Institutional

_____ Landfill

_____ Other, Specify: _____

Does this permit application impact freshwater wetland, coastal wetland and/or surface waters? ___ Yes / ___ No

Date activity is proposed to be commence: _____

Date activity is proposed to be completed: _____

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7. Description of Project:

☐

New Construction

☐

Modification or improvement of a facility or a permit

Construction Cost of permit work: \$ _____ Type of Performance Bond to be used: _____
Total number of outfall/s: _____ Total length of exfiltration trench, # of wells _____

8. Contractor Information:

Contact Person: _____

Company: _____

Address: _____

Miami-Dade Engineering License No.: _____

Tel: _____ Fax: _____

NOTES:

Total Construction cost of permit work is as follows:

1. Class II – Total cost of drainage work
2. Class III – Total cost of construction work within the canal R/W, reservation or easement.
3. Class VI – Total cost of drainage work

Type of Bond accepted by the county:

1. Letter of Credit
2. Cash Bond with W-9 form
3. Surety Bond

9. Affidavit of Ownership or Control of the property on which the proposed project is to be undertaken.

I CERTIFY THAT I AM THE RECORD OWNER, LESSEE, OR RECORD EASEMENT HOLDER OF THE PROPERTY DESCRIBED BELOW.

NOTE: Lessees must provide a signed, notarized statement from the property owner indicating that the owner has reviewed the proposed project, including all proposed plans, and has agreed to allow the proposed project to occur on his or her lands.

LEGAL DESCRIPTION OF PROPERTY SITUATED IN MIAMI-DADE COUNTY, FLORIDA.

(Use additional sheets if necessary)

Signature

Sworn and subscribed before me at _____ county, this _____ day of _____

Notary Public

My commission expires on: _____.

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10. Application is made for a permit to authorize the activities described herein.

- A. I authorize the agent listed in item #4 to negotiate modifications or revisions, when necessary, and accept or assent to any stipulations on my behalf.
- B. I agree to provide entry to the project site for inspectors with proper identification or documents from the Miami-Dade County Department of Environmental Resources Management (DERM) for the purpose of making preliminary analyses on the site. Further, I agree to provide entry to the project site for such inspectors to monitor permitted work if a permit is granted.
- C. Further, I hereby acknowledge the obligation and responsibility for obtaining all the required state, federal or local permits **before** commencement of construction activities. I also understand that before commencement of this proposed project I must be granted separate permits or authorizations from the U.S. Army Corps of Engineers, the Florida Department of Environmental Protection, and the South Florida Water Management District, as necessary.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities.

Signature of Applicant(s)

Date

NOTE: THIS APPLICATION MUST BE SIGNED by the person(s) who desires to undertake the proposed activity or by an authorized agent. If an agent is applying on behalf of the applicant, attach proof of authority for the agent to sign and bind the applicant.

NOTICE TO PERMIT APPLICANTS

This is a drainage permit or review application. It is not a Class II, III, or VI permit. You must obtain all required local, state, and federal authorizations or permits **BEFORE** commencing work.

For your information: Section 370.034, Florida Statutes, requires that all dredge and fill equipment owned, used, leased, rented, or operated in the state shall be registered with the Department of Natural Resources. Before selecting your contractor or equipment you may wish to determine if this requirement has been met. For further information contact the Chief of the Bureau of Licenses and Motorboat Registration, Tallahassee, Florida 32303. Telephone Number (904) 488-1195.

PERMIT APPLICANT/ AUTHORIZED AGENT STATEMENT

(Authorized Agent's name), Authorized Agent

**DEPARTMENT OF ENVIRONMENTAL RESOURCES MANAGEMENT
ENVIRONMENTAL RESOURCES REGULATION DIVISION
ENGINEER LETTER OF CERTIFICATION**

Note: Please insert applicable information

[LETTERHEAD FOR ENGINEERING FIRM]

[Date]

Miami-Dade County DERM
Water Control Section
33 S.W. 2nd Avenue, Suite 200
Miami, Florida 33130-1540

RE: Standard Form Permit Application Number _____,
_____(insert description of proposed work)

Dear Sir/Madam:

This letter will certify that I am an engineer registered in the State of Florida, qualified by education and experience in the area of construction, and that to the best of my knowledge and belief, the proposed work does not violate any laws of the State of Florida or any provision of the Code of Miami Dade County which may be applicable, that diligence and recognized standard practices of the engineering profession have been exercised in the engineer's design process for the proposed work, and in my opinion based upon my knowledge and belief, the following will not occur:

- a. Harmful obstruction or undesirable alteration of the natural flow of the water within the area of the proposed work.
- b. Material injury to adjacent property.
- c. Harmful effect upon the water quality within the receiving water body of the emergency overflow from a stormwater retention system.

Further, I have been retained by the applicant to provide inspections throughout the construction period and shall prepare a set of reproducible record prints of drawings showing changes made during the construction process based upon the marked-up prints, drawings, and other data furnished by the contractor to me.

Sincerely,

[SIGNATURE]

[Print Name, P.E.]

[P.E. # _____]